



GYSBI_MT	074	0000
----------	-----	------

REQUEST FOR PROPOSAL (RFP)

REPLACEMENT OF 15TON MOORING BOLLARDS

1. INTRODUCTION

Guyana Shore Base Inc. hereby invites interested companies to submit proposals for the removal **REPLACEMENT OF 15TON MOORING BOLLARDS** at GYSBI's Houston, East Bank Demerara shore base. The work will be performed at active marine berths and shall be coordinated with GYSBI Operations, HSE and Lifting teams.

2. SCOPE OF WORK

The selected contractor shall provide all supervision, qualified labor, boat, competent boat crew, tools, consumables, access equipment and personal protective equipment required to execute the work safely and completely, except for the GYSBI-provided lifting activities specifically identified below.

The bidder shall verify site conditions, dimensions, underside access, bolt orientation and the condition of existing fasteners before finalizing its methodology and price. Quantities and final bollard locations will be confirmed by GYSBI prior to award or commencement.

3. CONTRACTOR RESPONSIBILITIES

- Provide a suitable boat, qualified crew and all equipment necessary to safely access and work beneath the berth.
- Provide all tools, drilling equipment, lifting aids for items within the contractor's scope, temporary support, consumables and housekeeping materials.
- Provide all task-specific PPE, including approved life jackets or personal flotation devices, fall protection where applicable, gloves, eye and hearing protection, and tool-drop prevention.
- Protect the berth, marine environment and adjacent operations from debris, slurry, metal cuttings, dropped objects and other waste. Recover and properly dispose of all removed hardware and waste as directed by GYSBI.
- Maintain safe access and exclusion zones and coordinate daily with GYSBI Operations regarding berth activities, vessel movements and lifting windows.



GYSBI_MT	074	0000
----------	-----	------

4. HSE AND SITE ACCESS REQUIREMENTS

- Submit a project safety plan, marine or over-water rescue plan, work plan or method statement, Job Safety Analysis (JSA), and SLAM documentation covering the complete work scope. Documents are subject to approval by the GYSBI HSE Manager before work begins.
- Ensure all contractor personnel complete GYSBI induction training before mobilizing to the worksite.
- Comply with the GYSBI Visitor Management System and all site access, security, HSE and operational requirements.
- Submit complete electronic work-permit applications at least one day before each planned working day. Approval of a permit is subject to site conditions and does not relieve the contractor of its safety obligations.
- Conduct daily toolbox talks and SLAM or last-minute risk assessments before starting work and whenever conditions or the work scope change.
- Provide a dedicated rescue arrangement while personnel are working from a boat, beneath the berth or adjacent to the water. Rescue equipment and responsible personnel shall be immediately available.
- Stop work and notify GYSBI immediately if unsafe conditions, unexpected structural damage, unsuitable anchorage, damaged concrete or conflicts with live operations are identified.

5. REMOVAL OF EXISTING BOLLARD

- Confirm the work area is isolated, and the bollard is not in service or under load.
- From beneath the berth, remove the kingpin nut and washer and the threaded-rod nuts and washers.
- Remove the steel mounting or backing plate from the underside and retain or dispose of it as directed by GYSBI.
- Prepare the existing bollard for lifting, including confirming that all connections are free and that no obstructions remain.
- GYSBI's lifting team will lift and remove the topside bollard. The contractor shall coordinate with and support the lift from a safe position within its work scope.
- Clean the exposed mounting area and document the condition, dimensions, hole pattern, concrete and remove hardware before installation proceeds.

6. INSTALLATION OF NEW BOLLARD

- Verify the new bollard, kingpin, threaded rods, backing plate and fasteners against the existing mounting arrangement before drilling or installation.
- Core drill the concrete for the kingpin and threaded rods where required. Confirm locations before drilling and use controls to contain slurry and prevent discharge or falling debris.



GYSBI_MT	074	0000
----------	-----	------

- Drill the steel mounting or backing plate to match the verified threaded-rod orientation. Remove burrs and protect newly exposed steel surfaces against corrosion.
- Install replacement threaded rods where required in accordance with the approved work plan and the applicable anchor or fastening system requirements.
- GYSBI's lifting team will set the new topside bollard in position. The contractor shall coordinate alignment and provide support from a safe position.
- Install the steel mounting or backing plate from beneath the berth.
- Install the kingpin washer and nut from beneath the berth.
- Install the threaded-rod washers and nuts from beneath the berth.
- Tighten and secure all fasteners using the approved method and specified torque, where applicable. Record final torque values or other installation verification.
- Complete final alignment, condition and housekeeping checks and obtain GYSBI acceptance before returning the bollard to service.

7. GYSBI RESPONSIBILITIES

- Identify the bollards to be replaced and coordinate access to the work area.
- Provide the new 15T bollards and owner-supplied replacement components identified in the final purchase order, unless otherwise stated in the bidder's proposal and accepted by GYSBI.
- Provide the GYSBI lifting team and lifting equipment for removal of the existing topside bollards and setting of the new topside bollards.
- Review contractor submittals and coordinate required interfaces with GYSBI HSE, Operations and Lifting teams.

8. QUALITY AND COMPLETION REQUIREMENTS

- Do not modify the bollard, structural steel, concrete or mounting arrangement beyond the approved scope without written authorization from GYSBI.
- Use new, correctly sized nuts and washers where replacement is required. The bidder shall clearly identify all contractor-supplied materials and any proposed substitutions.
- Photograph each bollard before removal, after removal, during drilling and underside installation, and after final installation.
- Submit a completion dossier for each bollard, including location, work date, personnel, before-and-after photographs, installed hardware, drilling or anchoring details, torque or fastening verification, identified defects and GYSBI acceptance record.
- Leave the work area clean and free of loose hardware, cuttings, drilling slurry and debris at the end of each shift and upon completion.



GYSBI_MT	074	0000
----------	-----	------

9. BIDDER SITE VISIT AND CLARIFICATIONS

Bidders are responsible for confirming access constraints and measurements. Any assumptions, exclusions, required outages, proposed deviations or information required from GYSBI shall be clearly stated in the proposal.

10. REQUIRED PROPOSAL INFORMATION

- Detailed technical proposal and method of execution, including boat and crew details, tools and equipment, marine access arrangements and debris-containment controls.
- Itemized commercial proposal showing mobilization, price per bollard, any separately priced replacement hardware or materials, and applicable taxes.
- Project schedule, proposed sequence, anticipated duration per bollard and total duration.
- Organization chart, supervisor and key personnel qualifications, and evidence of experience with similar marine or berth work.
- Safety statistics and draft safety, rescue and work plans sufficient to demonstrate the proposed approach.
- List of assumptions, exclusions and GYSBI support required.
- Payment terms and conditions and warranty for workmanship and contractor-supplied materials.
- Proof of compliance with Guyana local-content requirements.

11. EVALUATION CRITERIA

- Technical approach, relevant marine experience, proposed equipment and personnel qualifications (30%)
- HSE performance, rescue arrangements and quality of safety submissions (25%)
- Project schedule and ability to coordinate with active berth operations (20%)
- Cost-effectiveness and value for money (15%)
- Local Content (10%)

12. REQUIREMENTS FOR RFP SUBMISSION DETAILS

- **Date published:** September 09th, 2026
- **Deadline for Submission:** October 9th, 2026

All submissions must be provided as separate PDF documents, as outlined below:

- **Document Attachments** - All submissions must be provided as **separate PDF documents**, as outlined below:



GYSBI_MT	074	0000
----------	-----	------

- **Supplier Business Documents** – Certificate of Incorporation/Business Registration, Local Content Certificate (or proof of application/intention to obtain one). If no LC Certificate is available, please provide details of the company's ownership structure, GRA & NIS compliances, as well as any other relevant documents or certifications.
 - **Technical Proposal** – Required for **RFP** tenders.
 - **Commercial Quotation** – Required for **RFP and RFQ** tenders. Each cost must be presented as a separate line item, such as Item(s) Cost, VAT, Freight/Other Charges, and Transportation/Delivery, etc.
 - **Specification Sheet(s)**: Suppliers are required to provide specification sheet(s) where applicable.
- **Vendor Prequalification Assessment** – As part of the tender process, suppliers are required to complete **GYSBI's Vendor Prequalification Form** using the following link: [SC-FO-011-B: GYSBI Vendor QHSE Pre-qualification Survey Form B](#)
- **Submission & Clarifications**
- **Proposals shall be submitted by email to: tenders.automate@gysbi.com and tenders@gysbi.com with the subject line:**

TenderID RFP REPLACEMENT OF 15TON MOORING BOLLARDS

- **Clarifications & Queries:** All inquiries must be directed to the same email address listed above.

13. DISCLAIMER

Guyana Shore Base Inc. reserves the right to accept or reject any submission at its sole discretion and to proceed with the procurement in any manner it deems fit.

We look forward to receiving your RFP and working with capable suppliers to successfully satisfy our requirements.

Issued by:

GUYANA SHORE BASE INC. (GYSBI)

September 09th, 2026