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GYSBI PMO

TENDER EVALUATION CRITERIA

BUSINESS UNIT: OPERATIONS

SITE / ASSET: GYSBI INDUSTRIAL ESTATE (GIE)

PROJECT TITLE: EMGL OPERATIONS WAREHOUSE II

PROJECT NO: 0001

DOCUMENT NO: GY02-0001-CM-EVA-001-01
REVISION: C1

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REVISION / ISSUE TABLE:

REV	DATE	DESCRIPTION	INITIATED	REVIEWED	APPROVED
A1	MAR 2026	ISSUED FOR INTERNAL & COMMENT	SJL	GP	SJL
C1	13/03/2026	ISSUED FOR TENDER	SJL	GP	NN

REVISION HISTORY:

REV	SUMMARY OF CHANGES MADE	SECTIONS AFFECTED
A1	N/A – FIRST ISSUE	N/A
C1	N/A – NO CHANGE	N/A

TABLE OF ACRONYMS & TERMS:

ACRONYM	MEANING
EVA	Evaluation Criteria
ITT	Invitation to Tender
SOW	Scope of Work
Client	GYSBI (Project Client)
PMO	Project Management Office
EPC	Engineering, Procurement & Construction
QMS	Quality Management System
QA/QC	Quality Assurance / Quality Control
HSSE	Health, Safety, Security & Environment
PM	Project Manager
NCR	Non-Conformance Report
RFI	Request for Information
TRIR	Total Recordable Incident Rate
LTI	Lost Time Incident
HAZID	Hazard Identification
HAZOP	Hazard and Operability Study
IFC	Issued for Construction
ITP	Inspection and Test Plan
KPI	Key Performance Indicator
RAMS	Risk Assessment & Method Statement
SIMOPS	Simultaneous Operations
BOQ	Bill of Quantities
MS	Method Statement

1 INTRODUCTION

This document defines the evaluation criteria that GYSBI, as the Client, will apply to all bids submitted in response to the Invitation to Tender (ITT) for the EMGL Operations Warehouse II Project.

The intent of this document is to ensure a transparent, fair, consistent, and auditable evaluation process, leading to the selection of the Most Advantageous Tender. This shall be defined as the bid offering the optimum balance of technical capability, safety performance, quality standards, local content compliance, project delivery approach, and commercial value in accordance with the Client's requirements.

The evaluation methodology considers the Contractor's ability to successfully deliver the integrated scope of drainage works, electrical infrastructure, lighting systems, security systems, site access controls, and associated testing and commissioning activities, in alignment with the ITT, Scope of Work, and applicable regulatory requirements.

This document defines how bids will be evaluated and does not define, amend, or replace the technical or commercial scope of the Works.

2 REFERENCE TENDER DOCUMENTS

This Evaluation Criteria document shall be read in conjunction with the following tender documents:

- Invitation to Tender (ITT): GY02-0001-CM-ITT-001-01
- Scope of Work (SOW): GY02-0001-EN-SOW-001-01
- Client Requirements and associated technical appendices
- Any clarifications or addenda issued during the tender period

The detailed scope, technical requirements, execution expectations, and commercial terms are fully defined within the above documents.

This Evaluation Criteria document defines only the basis upon which bids will be evaluated by the Client and does not restate, amend, or replace the ITT or SOW.

3 PROJECT OVERVIEW

The project scope, technical requirements, and execution expectations are fully defined within the Scope of Work (SOW) and Client Requirements issued as part of the ITT.

This section is provided for contextual reference only and shall not be interpreted as a replacement for, or modification to, the ITT or SOW.

4 INSTRUCTIONS TO BIDDERS

All bidder instructions, submission requirements, mandatory forms, schedules, and submission procedures are defined within the ITT.

This section is provided for clarity only and does not supersede or amend the ITT.

5 COMMUNICATION PROTOCOL

All communications during the tender period shall be conducted strictly in accordance with the communication protocol defined within the ITT.

Direct contact with GYSBI personnel outside this process is prohibited and may result in disqualification at the Client's discretion.

6 EVALUATION PROCESS

All bids will be evaluated by the GYSBI Tender Evaluation Committee in the following stages:

Stage 1 – Compliance Check (Pass / Fail)

Verification that the Bidder has:

1. Submitted all required documentation
2. Completed all mandatory ITT forms
3. Submitted both technical and commercial proposals
4. Complied with ITT submission instructions
5. Identified any deviations clearly and transparently

Bids failing this stage will not proceed to further evaluation.

Stage 2 – Technical Evaluation

The Technical Evaluation assesses the Bidder's ability to deliver the Works safely, compliantly, and in accordance with the Scope of Work, Client Requirements, and applicable regulatory requirements, including Guyana nationalisation and local content obligations.

Only bids deemed technically acceptable shall proceed to Commercial Evaluation.

NO.	EVALUATION CRITERION	DESCRIPTION	WEIGHT
1	**Compliance with SOW & Client Requirements**	Assessment of the Bidder's understanding of and compliance with the SOW, Client Requirements, and all technical appendices issued under the ITT.	**20%**
2	**Experience & Past Performance**	Demonstrated experience in delivering similar building, welfare, or facilities projects, including performance related to safety, quality, and schedule adherence.	**15%**
3	**Project Manager & Key Personnel**	Qualifications, relevant experience, and availability of the proposed Project Manager and key personnel.	**15%**
4	**Construction Methodology & Schedule**	Understanding of site constraints, live-site working requirements, construction sequencing, and the realism and robustness of the proposed programme.	**15%**
5	**HSSE Capability**	HSSE management systems, historical performance statistics (e.g. TRIR, LTI, Occupational Injuries), training arrangements, and overall safety culture.	**15%**
6	**QA/QC Capability**	Quality management systems, inspection and testing processes, non-conformance (NCR) management, and handover / close-out approach.	**5%**
7	**Subcontractor Strategy**	Identification, capability, and proposed management approach for key subcontractors.	**5%**
8	**Nationalisation / Local Content (Guyana)**	Proposed use of Guyanese nationals and Guyanese-owned companies, training and skills transfer arrangements, succession planning, and compliance with the Guyana Local Content Act 2021.	**10%**
	TOTAL		**100%**

Each criterion shall be scored on a scale of 0–5, where 0 = non-compliant and 5 = fully compliant.

Total Technical Weighting: 60%

Nationalisation / Local Content – Assessment Basis:

Nationalisation and local content shall be assessed as a scored technical criterion, in accordance with the Guyana Local Content Act 2021 and applicable guidance issued by the Local Content Secretariat.

Assessment shall consider, as a minimum:

- Proportion of Guyanese nationals within the proposed workforce
- Use of Guyanese-owned subcontractors and suppliers
- Training, mentoring, and skills transfer arrangements
- Succession planning for Guyanese personnel
- Bidder's capability to comply with local content reporting obligations

Evidence shall be taken from:

- Tender Submission Forms (SUB-05, SUB-06, SUB-07)
- Technical Proposal

Material Technical Deviations:

Material technical deviations are deviations that impact:

- Compliance with the Scope of Work
- Safety, statutory, or regulatory requirements
- Fitness for purpose or operability

Any bid containing unresolved material technical deviations may be deemed technically non-compliant, regardless of numerical score.

Stage 3 – Commercial Evaluation (Weighted)

Total Commercial Weighting: 40%

ID	CRITERIA	WEIGHT
1	**Total Lump Sum Price**	**60%**
2	**Pricing Transparency**	**20%**
3	**Commercial Deviations**	**10%**
4	**Payment Terms Compliance**	**10%**
	TOTAL	**100%**

Commercial evaluation will assess competitiveness, transparency, alignment with scope, and compliance with ITT commercial terms.

Stage 4 – Consolidated Score & Award Recommendation

Following completion of the technical and commercial evaluations, a consolidated score shall be calculated using the following weightings:

- Technical Score (T): **60%**
- Commercial Score (C): **40%**

The Combined Score shall be calculated as follows:

Combined Score = (T × 0.60) + (C × 0.40)
The tender achieving the highest Combined Score shall be deemed the Most Advantageous Tender and recommended for contract award.

The Client reserves the right, at its discretion, to seek clarifications, hold clarification meetings, and/or request technical and commercial presentations from tenderers as part of the evaluation process, prior to final selection and award.

7 CONTRACT BASIS

The contract will be awarded on a lump sum turnkey basis, in accordance with the ITT, SOW, and Client Requirements.

Order of Precedence:
In the event of any inconsistency between tender documents, the following order of precedence shall apply:

1. Contract Agreement (upon award)
2. Invitation to Tender (ITT)
3. Scope of Work and Client Requirements
4. This Evaluation Criteria document

Note: This Evaluation Criteria document does not amend, override, or replace the ITT or SOW.

8 GENERAL RIGHTS RESERVED

The Client reserves the right, at its sole discretion, to:

- Reject any or all bids, in whole or in part
- Seek clarifications from any tenderer
- Conduct interviews and/or request presentations
- Enter into negotiations with the preferred bidder
- Cancel, suspend, or reissue the tender at any time

The issuance of this document does not constitute an offer to contract, nor does it create any contractual or legal obligation on the part of the Client.

9 ACKNOWLEDGEMENT

Submission of a bid confirms that the Bidder has read, understood, and accepted the evaluation methodology defined within this document.