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REQUEST FOR PROPOSAL

SUPPLY AND DELIVERY OF VESSEL PLATFORM/STAIRS

1. INTRODUCTION

Guyana Shore Base Inc. (GYSBI) invites qualified and experienced bidders to submit proposals for ENGINEERING DESIGN AND QUALITY ASSURANCE SERVICES in support of the replacement of the existing Vessel to Gantry Transition Stair structures at our Main Base – Houston, Georgetown. The Engineering Design House will be appointed to deliver the engineering design, technical documentation, and quality assurance management required to enable fabrication by a local fabricator and to ensure the final products meet GYSBI's technical, safety, and durability requirements for severe marine exposure.

This Request for Proposal shall be read in conjunction with the issued Scope of Work document: **GY01-0017-PM-SOW-001-01 – Vessel to Gantry Transition Stairs Engineering & QA Scope of Work**

2. PROJECT OVERVIEW

- **Project Location:** GYSBI Main Base, Huston East Bank Demerara.
- **Reference Document:** All engineering and QA/QC services shall be performed in accordance with: GY01-0017-PM-SOW-001-01 – Vessel to Gantry Transition Stairs Engineering & QA Scope of Work, including all associated specifications and drawings attached thereto.
- **Scope of Services (Engineering Design House):** The successful bidder shall provide the engineering design and technical assurance services required for the replacement of five (5) fixed-height stair assemblies comprising:
 - Four (4) operational units for permanent quayside use
 - One (1) spare unit

The stair assemblies shall remain permanently located at the quayside but shall be periodically repositioned using forklift and crane handling.

The Engineering Design House scope shall include, as a minimum:

- Development of Design Basis in line with SOW requirements



GYSBI_CT	_047_	0000
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- Structural calculations and verification for operational and handling loads
- Corrosion protection philosophy and specification suitable for severe marine exposure
- Production of fabrication drawings and Bill of Materials (BOM)
- Preparation of Construction Work Pack (as defined in SOW)
- Development of Inspection & Test Plan (ITP) and QA/QC requirements
- Review and approval of fabricator deliverables (WPS, PQR, welder qualifications, material certification, coating records, etc.)
- Fabrication surveillance and quality oversight (remote and/or local support as proposed)
- Compilation of final engineering verification and quality dossier for handover to GYSBI.

Fabrication Execution Model:

Fabrication shall be undertaken by a local fabricator. The Engineering Design House shall act as the technical authority and QA/QC oversight body to ensure full compliance with SOW document GY01-0017-PM-SOW-001-01 and applicable standards.

See attached Specification and Drawing (as referenced within GY01-0017-PM-SOW-001-01).

3. REQUIREMENTS FOR RFI SUBMISSION DETAILS

- **Date published:** February 18, 2026
- **Deadline for Submission:** March 18, 2026

All submissions must be provided as separate PDF documents, as outlined below:

- **Document Attachments** - All submissions must be provided as **separate PDF documents**, as outlined below:
 - **Supplier Business Documents** – Certificate of Incorporation/Business Registration, Local Content Certificate (or proof of application/intention to obtain one). If no LC Certificate is available, please provide details of the company's ownership structure, GRA & NIS compliances, as well as any other relevant documents or certifications.
 - **Technical Proposal** – Required for RFP tenders. Proposal shall demonstrate full understanding of and compliance with GY01-0017-PM-SOW-001-01, including:



GYSBI_CT	_047_	0000
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- Engineering methodology
 - Deliverables register
 - QA/QC management approach
 - Fabrication oversight strategy
 - Project schedule
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- **Relevant experience:** on similar marine/industrial access structures
 - **Commercial Quotation:** – Required for RFP and RFQ tenders. Each cost must be presented as a separate line item, such as Engineering Design, Calculations, Drawing Production, Work Pack Development, QA/QC Management, Fabrication Surveillance, Certification Support, Travel (if applicable), and Other Charges, etc.
 - **Specification Sheet(s):** Suppliers are required to provide specification sheet(s) where applicable.
- **Vendor Prequalification Assessment** – As part of the tender process, suppliers are required to complete **GYSBI's Vendor Prequalification Form** using the following link: [SC-FO-011-B: GYSBI Vendor QHSE Pre-qualification Survey Form B](#)
- **Submission & Clarifications**
- **Proposals shall be submitted by email to:** tenders@gysbi.com **with the subject line "SUPPLY AND DELIVERY OF VESSEL PLATFORM/STAIRS".** **Clarifications & Queries:** All inquiries must be directed to the same email address listed above.

4. DISCLAIMER

Guyana Shore Base Inc. reserves the right to accept or reject any submission at its sole discretion and to proceed with the procurement in any manner it deems fit.

We look forward to receiving your RFP and working with capable suppliers to successfully satisfy our requirements.

Issued by:
GUYANA SHORE BASE INC. (GYSBI)
February 18, 2026