

**GYSBI PMO**

# **INVITATION TO TENDER**

**BUSINESS UNIT:** OPERATIONS

**SITE / ASSET:** GYSBI SHOREBASE (GSB)

**PROJECT TITLE:** WELFARE FACILITIES BUILDING

**PROJECT NO:** 0001

**DOCUMENT NO: GY01-0001-CM-ITT-001-01**  
**REVISION: C1**

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## REVISION / ISSUE TABLE:

REV	DATE	DESCRIPTION	INITIATED	REVIEWED	APPROVED
A1	JAN 2026	ISSUED FOR INTERNAL REVIEW & COMMENT	SJL	GP	JM
C1	11/02/2026	ISSUED FOR TENDER	SJL	GP	JM

## REVISION HISTORY:

REVISION	SUMMARY OF CHANGES MADE	SECTIONS AFFECTED
A1	N/A – FIRST ISSUE	N/A
C1	N/A – NO CHANGE	N/A

## TABLE OF ACRONYMS & ABBREVIATIONS:

ACRONYM	DEFINITION
DLP	Defects Liability Period
EPC	Engineering, Procurement & Construction
FF&E	Furniture, Fixtures & Equipment
GSB	GYSBI Shore Base
GYSBI	Guyana Shore Base Inc.
HSSE	Health, Safety, Security & Environment
ITT	Invitation to Tender
O&M	Operation & Maintenance
PTW	Permit to Work
SIMOPS	Simultaneous Operations
SOW	Scope of Work
USD	United States Dollar

# 1 INTRODUCTION

Guyana Shore Base Inc. (GYSBI) invites suitably qualified and experienced contractors to submit a tender for the design, engineering, procurement, construction, testing, commissioning, and handover of a new Welfare Facility Building at the GYSBI Shore Base (GSB), Guyana.

This tender is issued on a **Turnkey Design & Build (EPC)** basis. Contractors shall be responsible for delivering a complete, fully operational facility in accordance with the Scope of Work and associated tender documents.

## 1.1 Reference Documents

The following documents form part of the Tender Package and shall be read in conjunction with the Scope of Work. In the event of conflict, the order of precedence shall be defined in the Invitation to Tender (ITT).

REF.	DOCUMENT TITLE	DOCUMENT NUMBER	OWNER
R-01	INVITATION TO TENDER (ITT) - THIS DOCUMENT	GY01-0001-CM-ITT-001-01	GYSBI
R-02	SCOPE OF WORK (SOW)	GY01-0001-EN-SOW-001-01	GYSBI
R-03	TENDER CLARIFICATIONS LOG	GY01-0001-CM-TCL-001-01	GYSBI
R-04	CONTRACTOR PROPOSAL / SUBMITTAL FORM	GY01-0001-CM-SUB-001-01	GYSBI
R-05	TENDER EVALUATION CRITERIA & METHODOLOGY	GY01-0001-CM-TEV-001-01	GYSBI

Tenderers shall ensure they have reviewed all tender documents prior to submission.

## 2 PROJECT OVERVIEW

GYSBI intends to construct a new, permanent welfare facility to replace the existing welfare / man camp building currently in use at the GYSBI Shore Base.

The new facility shall:

- Be designed for continuous industrial use
- Meet high durability, quality, and safety standards
- Support current and future operational requirements

The existing welfare facility shall remain operational throughout construction. Demolition of the existing building will be undertaken under a separate scope following successful commissioning and handover of the new facility.

## 3 SCOPE OF TENDER

The scope of this tender comprises the complete turnkey delivery of the Welfare Facility Building, including all activities necessary to design, procure, construct, test, commission, and hand over a fully operational facility.

The detailed technical, functional, and execution scope of work is fully defined in the Scope of Work (SOW) document. Tenderers shall base their submissions strictly on the requirements set out in the SOW and associated tender documents.

The ITT is issued to define the tender process, submission requirements, evaluation basis, and commercial framework. It does not repeat or redefine the detailed scope requirements contained within the SOW.

Any assumptions, exclusions, or deviations from the SOW shall be clearly identified within the Contractor's submission.

## 4 SITE INFORMATION & ACCESS

The Works shall be executed within an operational industrial site. Contractors shall:

- Allow for Simultaneous Operations (SIMOPS)
- Comply with GYSBI HSSE and Permit-to-Work requirements
- Make allowances for restricted access and working hours where applicable

Tenderers are responsible for familiarising themselves with site conditions as necessary for the preparation of their submissions.

## 5 TENDER PROGRAMME

MILESTONE	DATE
ITT ISSUE DATE	11/02/2026
DEADLINE FOR CLARIFICATION QUESTIONS	01/03/2026
FINAL TENDER SUBMISSION DEADLINE	11/03/2026
TENDER VALIDITY PERIOD	90 DAYS FROM SUBMISSION
ANTICIPATED CONTRACT AWARD	APRIL 2026

GYSBI reserves the right to amend the tender programme at its discretion.

## 6 TENDER CLARIFICATIONS

All tender queries shall be submitted in writing in accordance with the Tender Clarifications process. Verbal queries will not be accepted.

Responses to tender queries will be issued to all tenderers via the Tender Clarifications Log. Only written responses issued by GYSBI shall be considered valid.

## 7 TENDER SUBMISSION REQUIREMENTS

Tenderers shall submit their proposals in accordance with the Contractor Proposal / Submittal Form.

### 7.1 Technical Submission

- The Technical Submission shall include, as a minimum:
- Understanding of the project and scope
- Proposed design approach and methodology
- Construction execution strategy and preliminary programme
- Project organisation, key personnel, and relevant experience
- HSSE management approach and risk controls
- Quality management approach

### 7.2 Commercial Submission

The Commercial Submission shall include:

- Lump sum tender price in USD
- Breakdown of price by major cost elements
- Proposed payment milestones
- Schedule of assumptions, exclusions, and qualifications
- Confirmation of tender validity period

### 7.3 General Submission Requirements

- All submissions shall be in English
- All prices shall be quoted in USD
- Late or incomplete submissions may be rejected at GYSBI's discretion

## 8 TENDER EVALUATION

Tenders will be evaluated in accordance with the Tender Evaluation Criteria document.

Evaluation will consider:

- Technical compliance with the SOW and Technical Requirements
- Quality and durability of the proposed solution
- Relevant experience and capability
- HSSE performance
- Programme and delivery approach
- Commercial competitiveness
- GYSBI is not obligated to accept the lowest-priced tender.

## 9 COMMERCIAL BASIS & CONTRACT TYPE

The contract will be awarded on a **Lump Sum Turnkey EPC basis**.

Tenderers shall clearly identify any deviations or qualifications within their submissions. Unidentified deviations may result in disqualification.

## 10 CONFIDENTIALITY

All information provided as part of this tender process shall be treated as confidential and shall not be disclosed to third parties without prior written consent from GYSBI.

## 11 RESERVATION OF RIGHTS

GYSBI reserves the right, at its sole discretion and without liability, to reject any or all tenders, to request clarification or additional information from tenderers, to enter into negotiations with one or more tenderers, or to amend or cancel the tender process at any time.

The issue of this ITT does not constitute a commitment by GYSBI to award a contract or to enter into any agreement with any tenderer.

## 12 ORDER OF PRECEDENCE

In the event of any inconsistency, discrepancy, or conflict between the tender documents, the documents shall take precedence in the following order (highest priority first):

1. Contract Agreement (when executed)
2. Scope of Work (SOW)
3. Technical Requirements Document
4. Invitation to Tender (ITT)
5. Tender Clarifications Log
6. Contractor Proposal / Submittal Form

The higher-ranked document shall prevail over the lower-ranked document to the extent of the inconsistency.

## 13 POINT OF CONTACT

All correspondence relating to this tender shall be directed to:



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Supply Chain Manager  
**GUYANA SHORE BASE INC**



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