



GYSBI_OT	_043_	0000
----------	-------	------

REQUEST FOR PROPOSALS (RFP)

PROVISION OF HEAVY-DUTY EQUIPMENT RENTAL SERVICES

1. INTRODUCTION

Guyana Shore Base Inc. ("GYSBI" or "the Company") invites suitably qualified and experienced companies ("Proposers") to submit Proposals for the provision of heavy-duty equipment rental services to support GYSBI's operations and those of its clients.

2. SCOPE OF SERVICES

The successful Proposer(s) shall provide, on a rental basis, the following types of equipment (including but not limited to):

- Excavator
- Wheel loader
- Skid steer
- Bulldozer
- Grader
- Telehandler
- Crane
- Scissor lift
- Manlift
- Roller
- Light tower
- Genset
- Articulated dump truck
- Water truck
- Maintenance truck
- Any other similar heavy-duty equipment and support units may be required from time to time, etc.

2.1 SERVICES UNDER THIS RFP MAY INCLUDE:

- Mobilization and demobilization of equipment to and from GYSBI facilities and Client sites.
- Rental of equipment with or without certified operators, as requested by GYSBI.
- Provision of all planned and corrective maintenance necessary to ensure reliable operation.
- Provision of replacement units in the event of breakdowns outside agreed downtime thresholds.



GYSBI_OT	_043_	0000
----------	-------	------

- Availability for 24/7 call-out for critical operations, where requested by GYSBI.
- Equipment utilization may be on an hourly, daily, weekly or monthly rental basis, as set out in Schedule 2 – Rate Schedule and as specified in each call-off.

The intent of this RFP is to establish a framework agreement / call-off arrangement for the rental of heavy-duty equipment on an as-needed basis, inclusive of mobilization, demobilization and, where requested, the provision of certified operators.

This RFP sets out the minimum technical, commercial and HSE requirements, and the instructions for the preparation and submission of Proposals. GYSBI reserves the right to accept or reject any or all Proposals and to award to one or multiple Proposers, without thereby incurring any liability.

3. MINIMUM TECHNICAL REQUIREMENTS

3.1 EQUIPMENT CONDITION AND AGE

- All equipment shall be in good working condition, fit for its intended purpose and maintained in accordance with OEM recommendations.
- Proposers shall state the year of manufacture and current service status for each unit.
- All safety devices and alarms (including but not limited to emergency stops, backup alarms, overload and tilt alarms, limit switches and interlocks) shall be fully functional at all times.

3.2 INSPECTION CERTIFICATES (MANDATORY REQUIREMENT)

- All lifting, access and heavy equipment proposed under this RFP shall have valid inspection and certification issued by a competent and recognized body in accordance with applicable legislation and industry standards.
- Inspection certificates shall, at a minimum, cover statutory inspections and load/functional testing, as may apply to the specific equipment (for example annual lifting appliance certificates, NDT where applicable, pressure vessel inspection where applicable, etc.).
- Inspection certificates must be provided to GYSBI every time the equipment is leased for a job. Certificates shall be submitted prior to mobilization and shall remain valid for the full duration of the rental period.
- GYSBI reserves the right to reject any equipment presented for mobilization without valid and acceptable inspection certificates.

3.3 OPERATORS (WHERE EQUIPMENT IS SUPPLIED WITH OPERATOR)

- Operators shall be trained, competent and experienced in the safe operation of the specific equipment being provided.
- Operators shall possess valid licences/certifications in accordance with applicable regulations and Client requirements.



GYSBI_OT	_043_	0000
----------	-------	------

- Proposers shall, upon request, provide copies of training records, licences and medical fitness certificates.

3.4 MAINTENANCE AND BREAKDOWN RESPONSE

- Proposers shall maintain an effective preventive and corrective maintenance program for all equipment offered.
- Proposers shall detail their standard response times to breakdowns and any escalation pathways.
- Proposers shall clearly state the commercial treatment of downtime, including any free-of-charge periods and conditions under which downtime charges will or will not apply.

4. HEALTH, SAFETY AND ENVIRONMENT (HSE)

4.1 Proposers shall comply with all applicable HSE laws and regulations of Guyana, as well as GYSBI's and its Clients' HSE policies, rules and procedures.

5. COMMERCIAL REQUIREMENTS

5.1 RATE STRUCTURE

- Proposers shall complete Schedule 2 – Rate Schedule in full.
- For each equipment type, Proposers shall clearly indicate unit of hire (hour, day, week, month), base hire rate, standard working hours included, overtime definition and applicable overtime rate or multiplier, and minimum hire duration per mobilization.

5.2 MOBILIZATION AND DEMOBILIZATION

- Proposers shall specify mobilization and demobilization charges per equipment type, including any assumptions (distance range, route, permits, escorts, barge use, etc.).
- Where mobilization is included in the base rate, this shall be explicitly stated.

5.3 FUEL, LUBRICANTS AND CONSUMABLES

- Proposers shall clearly state whether fuel and lubricants are supplied by the Proposer or by GYSBI.
- Where fuel is supplied by the Proposer, indicate whether fuel is included in the base hire rate or charged separately, and on what basis (e.g. per litre, per running hour).



GYSBI_OT	_043_	0000
----------	-------	------

5.4 STANDBY / IDLE TIME

- Proposers shall propose standby rates as a percentage of the applicable base hire rate, with clear definition of the circumstances under which standby applies (e.g. weather downtime, GYSBI/Client-caused delays).

5.5 RATE VALIDITY AND ESCALATION

- Rates shall be firm and fixed for an initial period of twelve (12) months from the contract start date.
- Any proposed rate escalation mechanism for subsequent periods shall be clearly defined (index, formula, frequency).

6. LOCAL CONTENT

6.1 Proposers shall clearly state their local content status and the extent of Guyanese participation in ownership, management, workforce and supply chain.

6.2 Proposers shall indicate, as applicable:

- Percentage of Guyanese ownership.
- Number of Guyanese nationals currently employed and expected to be engaged on this contract.
- Use of local subcontractors and service providers.
- Any planned capacity-building initiatives for Guyanese nationals.

7.0 EVALUATION CRITERIA

Proposals will be evaluated using, but not limited to, the following criteria:

- Compliance with RFP instructions and completeness of submission.
- Technical adequacy and availability of equipment (Schedule 1).
- Compliance with inspection certification requirements in Section 3.2.
- HSE performance and management systems.
- Commercial competitiveness of rates and terms (Schedule 2).
- Local content contribution.
- Responsiveness (mobilization times, breakdown response, provision of replacement units).
- Relevant experience and track record in similar scopes.

GYSBI is not bound to accept the lowest-priced Proposal.



GYSBI_OT	_043_	0000
----------	-------	------

8. PROPOSAL CONTENT AND FORMAT

8.1 Proposers shall submit their Proposal in two separate parts: Part 1 – Technical Proposal and Part 2 – Commercial Proposal.

8.2 PART 1 – TECHNICAL PROPOSAL

- Cover letter confirming interest and validity period of Proposal.
- Company profile and corporate registration documents.
- HSE documentation as per Section 4.0.
- Description of maintenance and support arrangements.
- Evidence of insurance coverage (equipment, public liability, employer's liability, etc.).
- Schedule 1 – Equipment Availability and Technical Data.
- Sample copies of typical inspection certificates (for at least one unit of each equipment type proposed).
- Any value-added services or alternative technical proposals.

8.3 PART 2 – COMMERCIAL PROPOSAL

- Completed Schedule 2 – Rate Schedule (signed and dated)
- Proposed payment terms.
- Details of any discount structures or package pricing.
- Any commercial assumptions, exclusions or clarifications.

9. REQUIREMENTS FOR RFI SUBMISSION DETAILS

- **Date published:** December 24, 2025
- **Deadline for Submission:** January 23, 2026

All submissions must be provided as separate PDF documents, as outlined below:

➤ **Document Attachments** - All submissions must be provided as **separate PDF documents**, as outlined below:

- **Supplier Business Documents** – Certificate of Incorporation/Business Registration, Local Content Certificate (or proof of application/intention to obtain one). If no LC Certificate is available, please provide details of the company's ownership structure, GRA & NIS compliances, as well as any other relevant documents or certifications.
- **Technical Proposal** – Required for **RFP** tenders.



GYSBI_OT	_043_	0000
----------	-------	------

- **Commercial Quotation** – Required for **RFP and RFQ** tenders. Each cost must be presented as a separate line item, such as Item(s) Cost, VAT, Freight/Other Charges, and Transportation/Delivery, etc.
- **Specification Sheet(s)**: Suppliers are required to provide specification sheet(s) where applicable.
- **Vendor Prequalification Assessment** – As part of the tender process, suppliers are required to complete **GYSBI's Vendor Prequalification Form** using the following link: **SC-FO-011-B: [GYSBI Vendor QHSE Pre-qualification Survey Form B](#)**
- **Submission & Clarifications**
 - **Proposals shall be submitted by email to: tenders.automate@gysbi.com with the subject line "TenderID - RFP – Heavy-Duty Equipment Rental Services". Clarifications & Queries:** All inquiries must be directed to the same email address listed above.

10. DISCLAIMER

Guyana Shore Base Inc. reserves the right to accept or reject any submission at its sole discretion and to proceed with the procurement in any manner it deems fit.

We look forward to receiving your RFP and working with capable suppliers to successfully satisfy our requirements.

Issued by:

GUYANA SHORE BASE INC. (GYSBI)
December 24, 2025