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REQUEST FOR PROPOSALS (RFP)

GENERAL CIVIL WORKS

1. INTRODUCTION

GYSBI (the Client) invites tenders for the provision of construction services related to general civil works under a Master Service Agreement (MSA). The MSA shall be in effect for 3 years with options to extend in 1 year increments. The MSA terms and conditions are included in the attached document.

2. PROJECT OVERVIEW

The tender shall comprise of a Technical Proposal specifically addressing the following criteria:

- Company profile and legal status
- Required disciplines
 - Civil Engineer (More than 3 years experience)
 - Construction Foreman (More than 5 years experience)
- Specific scope in which the Contractor is qualified, specific examples include (not all inclusive):
 - Clearing and grubbing
 - Manual and mechanical excavation
 - Sandfilling and compaction
 - Grading and compacting
 - Drain cleaning
- Relevant Experience
 - Experience must be no older than 3 years
 - Limit experience to 4 relevant projects
 - Preference for experience to be geographically located in Guyana
- Key Personnel Qualifications
- Capable of adhering to OSHA standards and GYSBI QHSSE requirements
- Financial Proposal
 - Standard rates (hourly) by discipline and position
 - Overtime rates (hourly) by discipline and position
 - Escalation rate after first year for each position
 - Markup on sub-contracting invoices

Work will be initiated by individual Purchase Orders under the MSA terms and conditions from a not to exceed proposal requested from the Contractor by the Client. Each Purchase



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Order will be for a specific scope of work with defined deliverables and milestones as outlined in the Client's request.

Projects will be located at:

1. Guyana Shore Base Inc (GYSBI), Plantation A Houston, Greater Georgetown.
2. Guyana Industrial Estate (GIE), Rome, Greater Georgetown.
3. G-City, Area ZZ, Plantation Houston, Greater Georgetown.
4. Any future locations under consideration by the Client.

The objective of the scope is to provide construction services in keeping with international standards and best practices as outlined but not limited to the standards set out in each request.

The Contractor Technical Proposal may be in any form already possessed by the Contractor, as long as the requirements mentioned above are included.

3. REQUIREMENTS FOR RFI SUBMISSION DETAILS

- **Date published:** December 11, 2025
- **Deadline for Submission:** January 8, 2026

All submissions must be provided as separate PDF documents, as outlined below:

- **Document Attachments** - All submissions must be provided as **separate PDF documents**, as outlined below:
- **Supplier Business Documents** – Certificate of Incorporation/Business Registration, Local Content Certificate (or proof of application/intention to obtain one). If no LC Certificate is available, please provide details of the company's ownership structure, GRA & NIS compliances, as well as any other relevant documents or certifications.
 - **Technical Proposal** – Required for **RFP** tenders.
 - **Commercial Quotation** – Required for **RFP and RFQ** tenders. Each cost must be presented as a separate line item, such as Item(s) Cost, VAT, Freight/Other Charges, and Transportation/Delivery, etc.
 - **Specification Sheet(s)**: Suppliers are required to provide specification sheet(s) where applicable.



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- **Vendor Prequalification Assessment** – As part of the tender process, suppliers are required to complete **GYSBI's Vendor Prequalification Form** using the following link: [SC-FO-011-B: GYSBI Vendor QHSE Pre-qualification Survey Form B](#)
- **Submission & Clarifications**
 - **Submission Email Address:** tenders@gysbi.com with Subject line: **"GENERAL CIVIL WORKS"**
 - **Clarifications & Queries:** All inquiries must be directed to the same email address listed above.

4. DISCLAIMER

Guyana Shore Base Inc. reserves the right to accept or reject any submission at its sole discretion and to proceed with the procurement in any manner it deems fit.

We look forward to receiving your RFP and working with capable suppliers to successfully satisfy our requirements.

Issued by:

GUYANA SHORE BASE INC. (GYSBI)
December 11, 2025