



REQUEST FOR INFORMATION PROVISION OF ARCHITECTURAL SERVICES

1. INTRODUCTION

Guyana Shore Base Inc. (GYSBI) invites suitably qualified and experienced service provider to submit relevant information relating to The Provision of Architectural Services.

Note: no pricing is requested currently. This is a request for proven experience and resources only. Qualified services providers will receive the tender documents once available.

2. SCOPE OF WORK

The provision of this service must include, but not limited to:

- Concept and Feasibility
- Schematic Design
- Design Development

Consultant & Coordination

- **Typical specialists:** Civil/Building Engineer, Landscape Architect, Interior Designer.
- **Architect role:** appoint, coordinate and integrate client's inputs into a single coordinated set of documents.

3. REQUIREMENTS FOR RFI SUBMISSION DETAILS

- **Date published:** October 9, 2025
- **Deadline for Submission:** November 10, 2025

All submissions must be provided as separate PDF documents, as outlined below:

Supplier Business Documents:

- **Certificates:** Certificate of Incorporation/Business Registration, Local Content Certificate (or proof of application/intention to obtain one). If no LC Certificate is available, please provide details of the company's ownership structure. Any Other Certification
- **Compliances:** GRA & NIS compliances, and other relevant documents.
- **Technical Proposal:** Required for **RFP tenders**.
- **Commercial Quotation:** Required for **RFQ tenders**.
- **Cost/Prices:** Please present each cost as a separate line item (e.g., Item(s) Cost, VAT, Freight/Other Charges, Transportation/Delivery, etc.).
- **Specs Sheet:** Please provide sheets where applicable.



- **Vendor Prequalification Assessment:** As part of the tender process, suppliers are required to complete GYSBI's **Vendor Prequalification Form** using the following link: **SC-FO-011-A: [Guyana Shore Base Inc. Vendor QHSE Pre-qualification Questionnaire Form A](#)**
- **Clarifications & Queries:** All inquiries can be submitted to the email address above
- **Submission Email Address:** tenders@gysbi.com with Subject Line: "**PROVISION OF ARCHITECTURAL SERVICES**".
- **Clarifications & Queries:** All inquiries can be submitted to the email address above

5. DISCLAIMER

Guyana Shore Base Inc. reserves the right to accept or reject any submission at its sole discretion and to proceed with the procurement in any manner it deems fit.

We look forward to receiving your RFI and working with capable suppliers to successfully satisfy our requirements.

Issued by:

GUYANA SHORE BASE INC. (GYSBI)

October 9, 2025