



REQUEST FOR PROPOSAL MAINTENANCE WAREHOUSE ROOF REPAIRS

1. INTRODUCTION

Guyana Shore Base Inc. hereby invites interested companies to submit proposals to perform required repairs of leaking roof at the Maintenance warehouse at Guyana Shore Base Inc., Houston, East Bank Demerara ANNEX location as per specifications outlined below.

2. PRODUCT REQUIREMENTS

- Delivery Location: GYSBI Annex - McDoom, Georgetown.
- Objective: Repairs of leaking roof at the Maintenance Warehouse.

3. SCOPE OF WORK

The selected contractor shall provide manpower, tools, materials and equipment necessary for repair of leaks in the corrugated metal roof. Work will be performed at an active warehouse/workshop requiring coordination to facilitate continuous operations.

- Supply of all qualified labor, tools, materials and equipment required for performance
- Identify and repair any damaged panels, rusted sections and failing fasteners/seams.
- All required PPE for safe performance of work including working at height and tool drop prevention.
- Working at height plan must be approved by GYSBI QHSSE department.
- Rope access technicians, if utilized, must be IRATA or SPRAT certified.
- Post-repair cleanup

4. TECHNICAL REQUIREMENTS:

- Compliance with GYSBI HSES Policy and Procedures
- Installation must be performed according to product manufacturer's instructions and specifications.
- Remove and replace all rusted or loose fasteners with oversized stainless or coated fasteners with neoprene washers.
- Clean and apply high-performance polyurethane or butyl seam sealant (e.g., Sika, Tremco or as approved) as required.
- Apply rust converter and primer on localized corroded areas before sealing.
- Quality control and documentation



Interested suppliers are required to submit the following:

- Detailed proposal including materials/equipment provided and cost breakdowns.
- Project schedule.
- Payment terms and conditions.
- Warranty: Labor and materials.
- Proof of compliance with local content requirements in Guyana.

5. EVALUATION CRITERIA

- Technical experience with similar project, safety performance and qualifications of the vendor (30%)
- Project timeline and implementation plan (25%)
- Cost-effectiveness and value for money (20%)
- Warranty & support (15%)
- Local Content (10%)

6. REQUIREMENTS FOR QUOTATION SUBMISSION

Interested contractors must provide the following documents:

- Local Content Certificate (if available). If no Local Content Certificate is available; Guyanese-registered businesses can provide evidence of majority-Guyanese ownership and indication that local content certification is being or will be pursued.
- Valid Business Registration or equivalent
- Valid GRA & NIS Compliance
- Any Other Certification

7. SUBMISSION DETAILS

- Date published: August 7, 2025
- Deadline for Submission: September 8, 2025
- Submission Format must be Separate PDF documents:
 - Supplier Business Documents (Certificate of Incorporation/ Business Registration, Local Content Certificate, GRA & NIS Compliances, etc.)
 - Technical Proposal (for RFP Tenders)
 - Commercial Quotation (for RFQ Tenders)
- Submission Email Address: tenders@gysbi.com with Subject Line: **"MAINTENANCE WAREHOUSE ROOF REPAIRS"**.
- Clarifications & Queries: All inquiries can be submitted to the email address above.



8. DISCLAIMER

Guyana Shore Base Inc. reserves the right to accept or reject any submission at its sole discretion and to proceed with the procurement in any manner it deems fit.

We look forward to receiving your RFP and working with capable suppliers to successfully satisfy our requirements.

Issued by:

GUYANA SHORE BASE INC. (GYSBI)

August 7, 2025

tenders@gysbi.com

