



REQUEST FOR PROPOSAL (RFP)

MULTI-YEAR CONTRACT FOR SUPPLY AND DELIVERY OF MAINTENANCE CONSUMABLES

1. INTRODUCTION

Guyana Shore Base Inc. (GYSBI) invites interested and qualified suppliers to submit Proposals for the supply and delivery of Maintenance Consumables. The selected bidder will enter into a Master Services Agreement (MSA) with GYSBI for the duration of three years.

2. PRODUCT REQUIREMENTS

- The Maintenance Consumables must meet the specifications in the attached documents.
- Delivery frequency: Monthly (or as requested via Purchase Orders)
- Delivery Location: GYSBI Warehouse located at the Annex MC Doom, Georgetown, Guyana.
- Packaging: To be clearly labelled and adequately secured to prevent damage during transportation.
- Location: Annex MC Doom, Georgetown, Guyana

3. REQUIREMENTS FOR RFQ SUBMISSION

Interested suppliers must provide the following details:

Company Profile & General Submission Requirements

- Company name, and valid business registration or equivalent
- Company profile and overview of core business activities
- Contact details of key representative / point of contact
- Local Content Certificate (if available). If no Local Content Certificate is available; Guyanese-registered businesses can provide evidence of majority-Guyanese ownership and indication that local content certification is being or will be pursued.



Supply Details

- Details of product, showing compliance with requirements.
- Details of products delivery capability and lead time.
- Established storefront preferred but not mandatory.
- Provide certificates of analysis, SDS, and technical datasheets for all proposed products.
- Have a proven track record in the supply of industrial consumables for oil and gas, logistics, or manufacturing environments.
- Lead time estimates
- Minimum order quantities (MOQs)
- Delivery terms and support capabilities
- Warranty or replacement policy for supplied products

4. SUBMISSION DETAILS

- Date published: August 7, 2025
- Deadline for Submission: September 8, 2025
- Submission Format must be Separate PDF documents:
 - Supplier Business Documents (Certificate of Incorporation/ Business Registration, Local Content Certificate, GRA & NIS Compliances, etc.)
 - Technical Proposal (for RFP Tenders)
 - Commercial Quotation (for RFQ Tenders)
- Submission Email Address: tenders@gysbi.com with Subject Line: **"MULTI-YEAR CONTRACT FOR SUPPLY AND DELIVERY OF MAINTENANCE CONSUMABLES"**
- Clarifications & Queries: All inquiries can be submitted to the email address above

5. EVALUATION AND NEXT STEPS

Only bidders that make relevant submissions and demonstrate suitable experience will be invited to submit product samples (one unit per model).

6. DISCLAIMER

Guyana Shore Base Inc. reserves the right to accept or reject any submission at its sole discretion and to proceed with the procurement in any manner it deems fit.

We look forward to receiving your RFP and working with capable suppliers to successfully satisfy our requirements.

Issued by:

GUYANA SHORE BASE INC. (GYSBI)

August 7, 2025



tenders@gysbi.com