



## REQUEST FOR PROPOSAL (RFP)

### MULTI-YEAR CONTRACT FOR SUPPLY AND DELIVERY OF FIVE (5) GALLON BOTTLED WATER

#### 1. INTRODUCTION

Guyana Shore Base Inc. (GYSBI) invites interested and qualified suppliers to submit Proposals for the supply and delivery of Five (5) gallon bottled water. The selected bidder will enter into a Master Services Agreement (MSA) with GYSBI for the duration of three years.

#### 2. PRODUCT REQUIREMENTS

- The total volume is approximately **10,850 gallons, which is equivalent to 2,170 five-gallon bottles monthly**. The quantity may vary depending on specific requirements.
- Delivery frequency: Schedule to be provided on signing of MSA. (or as requested via Purchase Orders)
- Delivery Location: GYSBI Warehouse located at the Huston, Georgetown, Guyana.
- Location: GYSBI Main base - Huston, Georgetown

#### 3. REQUIREMENTS FOR RFQ SUBMISSION

Interested suppliers must provide the following details:

- Company name, and valid business registration or equivalent
- Company profile and overview of core business activities
- Contact details of key representative / point of contact
- Local Content Certificate (if available). If no Local Content Certificate is available; Guyanese-registered businesses can provide evidence of majority-Guyanese ownership and indication that local content certification is being or will be pursued.
- Any other certificate.



## 4. SUBMISSION DETAILS

- Date published: August 7, 2025
- Deadline for Submission: September 8, 2025
- Submission Format must be Separate PDF documents:
  - Supplier Business Documents (Certificate of Incorporation/ Business Registration, Local Content Certificate, GRA & NIS Compliances, etc.)
  - Technical Proposal (for RFP Tenders)
  - Commercial Quotation (for RFQ Tenders)
- Submission Email Address: [tenders@gysbi.com](mailto:tenders@gysbi.com) with Subject Line: **"MULTI-YEAR CONTRACT FOR SUPPLY AND DELIVERY OF FIVE (5) GALLON BOTTLED WATER"**
- Clarifications & Queries: All inquiries can be submitted to the email address above

## 5. DISCLAIMER

Guyana Shore Base Inc. reserves the right to accept or reject any submission at its sole discretion and to proceed with the procurement in any manner it deems fit.

We look forward to receiving your RFP and working with capable suppliers to successfully satisfy our requirements.

**Issued by:**

GUYANA SHORE BASE INC. (GYSBI)

August 7, 2025

[tenders@gysbi.com](mailto:tenders@gysbi.com)