



## REQUEST FOR PROPOSAL PROVISION OF FREIGHT FORWARDING AND LOGISTICS SERVICE PROVIDERS

### 1. INTRODUCTION

GYSBI invites proposals from qualified **freight forwarding and logistics service providers** to deliver **end-to-end international shipping and logistics solutions** including air freight, LCL/FCL ocean freight, cargo consolidation, warehousing, customs brokerage, and inland delivery. Services will support our ongoing operations in the oil and gas sector.

### 2. SCOPE OF SERVICES

#### 2.1 Freight Rates

Please provide detailed rate sheets for:

- **Full Container Load (FCL)**
  - 20' and 40' containers from major global origins to Georgetown, Guyana
- **Less-than-Container Load (LCL)**
  - Per CBM/KG from key origins
- **Air Freight**
  - Per CBM/KG from major hubs (e.g., Houston, Miami, Rotterdam, etc. to Georgetown, Guyana)

**Each rate sheet must include:**

- Validity period
- Applicable surcharges
- Mode-specific conditions (e.g., DG cargo, oversized items)

#### 2.2 Shipment Frequency & Transit Times

Please include the following details per shipping mode:

Mode	Frequency	Transit Time to Guyana (Days)	Cargo Cut-off Before Departure
Air	e.g., 3x per week	e.g., 2–4 days	e.g., 24–48 hrs. before flight
LCL	e.g., Weekly sailing	e.g., 10–14 days	e.g., 5 business days before ETD
FCL	Weekly sailing	e.g., 10–14 days	e.g., 5 business days before ETD



## 2.3 Consolidation & Warehouse Services

Your proposal must include:

- **Consolidation services** at key hub locations
- **Warehouse Management System (WMS)**
  - Real-time cargo tracking access with login
  - Inventory visibility per shipment
  - Notification of cargo received, packed, and dispatched
- **Warehouse Receipt** issuance per shipment
- **Export labeling, repacking, and palletization** services

## 2.4 Customs Brokerage & Inland Delivery

Please include comprehensive rates and service descriptions for but not limited to:

- AES filing (for U.S. exports)
- Export documentation fees
- Terminal handling charges (THC)
- Customs clearance in Guyana
- Local Warehousing
- Inland transport from arrival Port in Georgetown to GYSBI Warehouse
- Support for import of DG cargo, oversized, and crated shipments

## 2.5 Cargo Insurance Coverage – Rate Request

Please provide:

- Cargo insurance rates based on CIF values or declared invoice values
- Policy coverage summary (e.g., all-risk, general average, war & strikes inclusion)
- Minimum premiums and deductible thresholds
- Claims process and average claim settlement timelines
- Carrier or underwriter details

Indicate if your insurance is:

- Optional (offered to the shipper)
- Included automatically unless waived



### 3. Bidder Requirements

All bidders must:

- Be licensed freight forwarders (FMC, IATA, FIATA, or equivalent)
- Demonstrate experience in industrial/oil & gas supply chains both air and ocean cargo
- Provide:
  - Company profile with branch/hub locations
  - Past project references in the Caribbean
  - System screenshots for WMS access
  - Proposed route matrix and key contacts
  - Comprehensive Rate Sheet

### 4. Evaluation Criteria

Evaluation Area	Weight
Rate competitiveness (FCL/LCL/Air)	30%
Lead times, sailing frequency, cut-offs	20%
Warehouse/WMS tracking capabilities	15%
Customs & inland transport capacity	15%
Insurance offering & claim structure	10%
Local content and regional support	10%

### 5. Submission Instructions

Bidders must submit the following:

- **Technical proposal:**
  - Freight options and shipping routes
  - Cargo cut-off schedules per mode
  - Transit time matrix
  - Warehouse/WMS details
  - Insurance coverage and claim procedure
- **Commercial proposal:**
  - Rate sheets for FCL, LCL, and air freight
  - All accessorial charges (origin/destination): AES filing, documentation, handling, delivery, customs, etc.
  - Insurance premiums and optional coverage fees



## 6. SUBMISSION DETAILS

- Date published: July 4<sup>th</sup>, 2025
- Deadline for Submission: August 4<sup>th</sup>, 2025
- Submission Format: Single PDF document
- Submission Email Address: tenders@gysbi.com
- Clarifications & Queries: All inquiries can be submitted to the email address above

## 7. DISCLAIMER

This RFQ does not constitute a solicitation for bids or an offer to contract. Guyana Shore Base Inc. reserves the right to accept or reject any submission at its sole discretion and to proceed with the procurement in any manner it deems fit.

**Issued by:**

GUYANA SHORE BASE INC. (GYSBI)

July 4<sup>th</sup>, 2025