



## REQUEST FOR PROPOSALS (RFP)

### OFFICE EXTERIOR CLADDING – DESIGN, SUPPLY & INSTALLATION

#### INTRODUCTION

Guyana Shore Base Inc. (GYSBI) invites qualified companies to submit proposals for the design, supply, and installation of exterior cladding on an existing office located at its Houston facilities. This procurement process will follow a two-stage approach, where the selected bidder will first develop a detailed, approved system design before final pricing is determined based on pre-agreed rates.

#### SCOPE OF WORK

##### Stage 1: Proposal Submission & Vendor Selection

Bidders must submit proposals detailing:

- Type of system to be installed, including color palettes and installation details.
- Design approach and methodology.
- Construction approach and methodology.
- Proposed timelines for design and installation.
- Pricing schedule based on vendor's design and construction methodology.

Only one bidder will be selected based on experience, technical expertise, and pricing structure.

A site visit is required. Please contact GYSBI at [tenders@gysbi.com](mailto:tenders@gysbi.com) for procedures regarding a site visit.

##### Stage 2: System Design & Pricing Confirmation

- The selected bidder will develop the cladding design for approval.
- Once approved, the final system cost will be calculated based on the pre-submitted pricing.
- Installation will proceed upon contract finalization.

## TECHNICAL REQUIREMENTS

- The cladding system will have an air gap between the new cladding and existing block walls.
- The cladding system must be a smooth panel system with no reveals.
- Corrugated metal is not acceptable.
- The cladding system must be water tight to prevent water from reaching the block walls.
- Removal of windows and/or doors may be necessary to rebuild sills.
- Trim around doors and windows will be required.
- Coping at the top of wall will be required.
- A working at heights plan is critical. Some areas of the facility may not be reachable by scaffolding, in which case manlifts will be necessary.





## GENERAL SUBMISSION REQUIREMENTS

For Guyanese registered businesses, bidders must provide:

- Valid Business Registration or equivalent
- Valid GRA & NIS Compliances
- Local Content Certificate (if available)
- If no Local Content Certificate is available; evidence of majority-Guyanese ownership and indication that local content certification is being or will be pursued
- Membership with any national/international industry authorities and associations
- Relevant industry certifications and regulatory compliance if applicable

For non-Guyanese registered businesses, bidders must provide:

- Valid Business Registration or equivalent
- Membership with any national/international industry authorities and associations
- Relevant industry certifications and regulatory compliance if applicable

## SPECIFIC SUBMISSION REQUIREMENTS

Bidders must provide:

- Details and technical specifications on type of system to be installed.
- Detailed design methodology and approach.
- Detailed construction methodology and approach.
- Project timelines for design and construction.
- Pricing for system components, labor and equipment.

## SUBMISSION DETAILS

- Date published: June 25, 2025
- Deadline for Submission: July 25, 2025
- Submission Format: Single PDF document
- Submission Email Address: [tenders@gysbi.com](mailto:tenders@gysbi.com) with Subject Line: "OFFICE EXTERIOR CLADDING – DESIGN, SUPPLY & INSTALLATION"
- Clarifications & Queries: All inquiries can be submitted to the email address above



## EVALUATION CRITERIA

Proposals will be evaluated based on:

- Type of system to be installed (30%)
- Design and construction approach and methodology (30%)
- Pricing structure (30%)
- \*Local Content (10%)

\*Bidders will be evaluated on their commitment to local content development and their contribution to the Guyanese economy. This criterion will account for 10% of the total evaluation score and will be assessed based on the following factors: number of Guyanese employees involved in the project, evidence of workforce development initiatives including training and skills transfer programs, and certifications for Guyanese workers, utilization of Guyanese sub-contractors and suppliers as necessary, physical presence in Guyana including offices and facilities, corporate social responsibility initiatives in Guyana, etc.

## DISCLAIMER

Guyana Shore Base Inc. reserves the right to accept or reject any submission at its sole discretion and to proceed with the procurement in any manner it deems fit.

We look forward to receiving your RFP and working with capable suppliers to successfully satisfy our requirements.

### Issued by:

GUYANA SHORE BASE INC. (GYSBI)

June 25, 2025

tenders@gysbi.com