



REQUEST FOR PROPOSALS (RFP)

Computerized Tool Management and Tracking System

1. Introduction

Guyana Shore Base Inc. (GYSBI) invites qualified companies to submit proposals for the provision and implementation of a cloud-based tool management and tracking system at our facility located in Houston, East Bank Demerara, Guyana.

2. Scope of Work

The selected supplier will be responsible for:

2.1 System Provision & Hosting

- Subscription-based, cloud-hosted tool management and tracking system.
- Compatible mobile application available on both iOS and Android platforms (must be approved on Apple App Store and Google Play Store).

2.2 Core System Capabilities

- Asset management (up to 2,500 tools/equipment)
- Live location tracking via 400 BLE (Bluetooth Low Energy) tags
- Inventory tracking (issue, return, calibration, certification)
- Customizable catalog, dashboards, alerts, and reports
- 2 wireless BLE gateways
- Barcode and BLE scanning capability
- User training (unlimited users)
- Email and SMS alerting
- Integrated reporting, including transfers, service, and requisitions



2.3 Implementation Requirements

- Project startup
- Data migration
- User training and system testing
- Full rollout
- Post-deployment support and maintenance

3. Proposal Submission & Vendor Selection

Bidders must submit proposals detailing:

3.1 Vendor Qualifications

- Proven experience in cloud-based tool tracking systems with mobile app integration
- Portfolio of similar completed projects and client references
- Industry certifications and regulatory compliance

3.2 System and Technical Requirements

- Details on third-party remote server hosting (e.g., AWS, Azure), data backup, recovery protocols, and uptime guarantees
- Implementation methodology and project plan
- Proposed training approach
- Support and warranty coverage

3.3 Commercial Proposal

- Subscription, equipment, and support pricing
- Proposed implementation and training timeline
- Payment terms

4. General Submission Requirements

For Guyanese-registered businesses, bidders must provide:

- Valid Business Registration or equivalent.
- Valid GRA & NIS Compliances.
- Local Content Certificate (if available).
- If no Local Content Certificate is available, evidence of majority-Guyanese ownership and an indication that local content certification is being or will be pursued.
- Membership with national/international industry authorities and associations.
- Relevant industry certifications and regulatory compliance if applicable.

For non-Guyanese registered businesses, bidders must provide:

- Valid Business Registration or equivalent.
- Membership with national/international industry authorities and associations.
- Relevant industry certifications and regulatory compliance if applicable.

5. Specific Submission Requirements

Bidders must provide:

- Company profile and experience in development and hosting of subscription cloud-based tool management and tracking system with included mobile app.
- Detailed project approach.
- Pricing breakdown for subscription, equipment and labor.
- Delivery timeline plan.
- Payment terms and conditions.
- Proof of compliance with local content requirements in Guyana.
- Warranties provided



6. Evaluation Criteria

Proposals will be evaluated based on:

- Experience & qualifications of the vendor (30%).
- Project timeline & implementation plan (30%).
- Cost-effectiveness & value for money (20%).
- Warranty, support, and maintenance offerings (10%)
- Local Content (10%).

Local Content Evaluation: Bidders will be assessed based on their contribution to Guyana's economy, including employment of Guyanese personnel, workforce development initiatives, use of local suppliers/subcontractors, physical presence in Guyana, and corporate social responsibility efforts.

7. SUBMISSION DETAILS

- Date published: May 22, 2025
- Deadline for Submission: June 23, 2025
- Submission Format: Single PDF document
- Submission Email Address: tenders@gysbi.com
- Clarifications & Queries: All inquiries can be submitted to the email address above

8. Additional Requirements

Shortlisted bidders will be subject to GYSBI's Vendor Prequalification Assessment.

Registration Requirement:

Ensure that you register and upload valid registration documents on our company portal at <http://visit.gysbi.gy/register>.

**DISCLAIMER**

This RFQ does not constitute a solicitation for bids or an offer to contract. Guyana Shore Base Inc. reserves the right to accept or reject any submission at its sole discretion and to proceed with the procurement in any manner it deems fit.

Issued by:

GUYANA SHORE BASE INC. (GYSBI)

May 22, 2025