



REQUEST FOR PROPOSALS (RFP)

RENOVATION TO GROUND FLOOR, HEAD OFFICE

1. INTRODUCTION

Guyana Shore Base Inc. (GYSBI) invites qualified and experienced bidders to participate in the Request for Proposals (RFP) process for the renovation to the office space at the ground floor of our Head Office located in Plantation 'A' Houston, Georgetown.

2. PROJECT OVERVIEW

- Location: Ground Floor, Head Office, Main Base, GYSBI - Plantation 'A' Houston, Georgetown.
- Scope: Renovation of office space involving minor demolition works, the supply and installation of glass partitions and glass doors along with associated electrical works, in accordance with the accompanying RFP dossier.
- Objective: Deliver a high-quality facility that is conducive for office operations.
- Key Considerations:
 - Stringent adherence to the Company's health, safety, and environmental (HSE) standards.
 - Embracing technology and methodologies that allow for quick production and assembly is a priority.

3. REQUIREMENTS FOR RFP SUBMISSION

Interested contractors must provide the relevant documents as outlined in the detailed RFP Dossier:

- A. FORM OF TENDER
- B. TECHNICAL SUBMISSION
- C. APPENDIX A – SCOPE OF WORKS
- D. APPENDIX B - DRAWINGS
- E. APPENDIX C – BILLS OF QUANTITIES
- F. APPENDIX E – FEDIC GCC
- G. APPENDIX G - QHSSE POLICIES AND SERVICES (2025 PACKAGE)



H. EVALUATION CRITERIA

4. SUBMISSION DETAILS

- Date published: March 4, 2025
- Deadline for Submission: April 4, 2025
- Pre-Bid Site Visit: March 20, 2025
- Submission Format: Single PDF document
- Submission Email Address: tenders@gysbi.com
- Clarifications & Queries: All inquiries can be submitted to the email address above.

5. EVALUATION AND NEXT STEPS

The contract will be awarded to the Bidder whose bid is determined to be substantially responsive to the requirements outlined in the detailed Technical and Financial Evaluation Criteria, and who offered **the Lowest Evaluation Bid**, provided that the bidder has been determined to comply with qualification requirements in accordance with the Evaluation Criteria disclosed in the RFP Dossier.

6. DISCLAIMER

This RFP does not constitute a solicitation for bids or an offer to contract. Guyana Shore Base Inc. reserves the right to accept or reject any submission at its sole discretion and to proceed with the procurement in any manner it deems fit.

We look forward to receiving your Request for Proposals and working with capable partners to successfully deliver this project.

Issued by:

GUYANA SHORE BASE INC. (GYSBI)

March 4, 2025

tenders@gysbi.com